



Payment Options for Assessments

Type	Description	How to Sign Up	Cost
SurePay	<p>SurePay is an electronic auto draft from your bank account for assessments due that is drafted on the second business day of the month your assessment is due. This payment option is completely free of charge and offers a convenient way to pay your community assessment dues.</p> <p>**Account balance must be current at time of enrollment. **New Associations unable to enroll the first 30 days of Management</p>	<p>Go to https://www.fsresidential.com/arizona/home and click on "MAKE A PAYMENT", enter your property zip code to sign up and get started. Fill out the registration form under "SurePay" and click on "Submit". It's that simple! Upon enrolling, you will receive an e-mail confirmation that you have enrolled in the program and your payments will begin being debited directly from your bank account of choice. Enrollment must be submitted by the 25th day of the month for automatic payments to start in the upcoming billing cycle.</p>	Free
PayLease	<p>PayLease is an online payment service that allows you to pay your assessments with either an e-check or a major credit card. You may pay your assessments on a one-time occurrence or set up a recurring arrangement (Autopay).</p>	<p>Go to https://www.fsresidential.com/arizona/home and click on "MAKE A PAYMENT", enter your property zip code and click on Paylease to sign up, or you may call Paylease to make a payment at 1-(866)-729-5327 (option #1). Be prepared with your credit card number, debit card or check.</p>	<p>Autopay: Is free with eCheck and 3.5% for Credit card per occurrence eCheck: \$2.95 for individual payment (one-time) Credit Card: \$2.95 + convenience Charge based on type of card, approximately 3.5% of amount ,before \$2.95 fee. (one-time) **Phone payment with agent is \$9.95 (an additional 3.5% of transaction amount if paid with Credit Card).</p>
Bill Pay	<p>Bill Pay is an online banking service that is offered by most banks. Your checking or saving account of your choice will be debited. You may pay your assessments on a one-time occurrence or set up a recurring arrangement.</p>	<p>Go to your bank's website and follow instructions or call your bank for assistance. Remember to include your Association Name, your 12-digit account number, and the lockbox address: PO Box 54700 Los Angeles, CA 90054-0700</p>	Typically Free
Mail	<p>US Bank has a lockbox collection point for FirstService Residential Arizona: PO Box 54700 Los Angeles, CA 90054-0700</p>	<p>Nothing Required. Just tear off the remittance portion of the monthly statement and mail.</p>	Stamp
Drop Off	<p>You may drive to any of our two Valley offices during the hours of 8:00am to 5:00pm, Monday - Friday:</p> <p>9000 E. Pima Center Pkwy, Suite 300 Scottsdale, AZ 85258</p> <p>16150 N. Arrowhead Fountains Center Drive #220 (Building A10) Peoria, AZ 85382</p>	<p>Nothing Required. Just tear off the remittance portion of the monthly statement and drop off. Please note that we can accept only checks, cashier/certified checks orders. **Please note: Cash, Money Orders, debit or credit cards are not accepted at our location.</p>	Free