



# Address Change Form



## Name and Property Address

Homeowner(s) Name \_\_\_\_\_

Property Address \_\_\_\_\_

City San Tan Valley State AZ Zip/Postal Code 85143

## Changes to Mailing Address and Contact Information

— Mailing address is the same as above

or

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State/Prov \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

1<sup>st</sup> Phone No. \_\_\_\_\_ 2<sup>nd</sup> Phone No. \_\_\_\_\_

1<sup>st</sup> Email \_\_\_\_\_ 2<sup>nd</sup> Email \_\_\_\_\_

## Caretaker/Emergency Contact Information – For Seasonal Residents

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone No. \_\_\_\_\_ Email \_\_\_\_\_

### Homeowner Signature

You must update your billing address each time it changes. If you are a winter resident, please make sure to update your address upon your departure and arrival. Please allow 7 - 10 business days for processing. You may submit this form in person, via mail to 9000 E Pima Center Pkwy, Ste 300, Scottsdale, AZ 85258 or by email to [addresschanges.az@fsresidential.com](mailto:addresschanges.az@fsresidential.com).

\_\_\_\_\_  
Homeowner Signature Date

### OFFICE USE ONLY

Sent to Corporate  By Email  By Fax  By: \_\_\_\_\_ Date: \_\_\_\_\_

Parcel \_\_\_\_\_ Account \_\_\_\_\_  
Lot \_\_\_\_\_ Number/s \_\_\_\_\_

On-site Staff - Please make sure the owner provides the full address, including city, state and zip. Please make sure to save this document in the documents section of the owners account in Connect, before you send it to address changes.